



Stefano Rizzi

📍 **Home** : Milan, Italy

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Gender: Male **Date of birth**: 04/08/1998 **Nationality**: Italian

ABOUT ME

I am a dynamic, creative and curious person. My personal training is mainly directed to the world of graphics and communication thanks to the course of study carried out at the Istituto Pavoniano Artigianelli and ITS Angelo Rizzoli in Milan. My work skills have been further refined during my internship periods and other work experience. I have excellent predisposition for teamwork, aptitude for working for objectives, good organizational skills and high flexibility. I adapt easily to new environments and work situations.

WORK EXPERIENCE

[07/2023 – Current]

Grafico Impositioner

Nava Press

City: Milano | **Country**: Italy

- Configuring and preparing print layouts using Preps imposition software
- Optimizing file layout to maximize production efficiency and reduce material waste
- Verification of digital files that they are properly formatted to avoid problems during the printing process
- Preparing files suitable for die-cutting and special processing

[02/2022 – 07/2023]

Graphic e Web Designer

Orange ID - <https://www.orange-id.it/>

City: Pioltello | **Country**: Italy

- Layout and preparation of files for printing
- Design and creation of websites, graphics customized, intended for publication in print or online media
- Design and creation of logos with coordinated image for Companies or Professionals
- Realization and graphic design of websites with CMS Wordpress
- HTML, CSS

[14/07/2019 – 30/07/2020]

Graphic Designer

MZ International Group - www.mzcongressi.com

City: Milano | **Country**: Italy

- Creation and management of graphic materials for national and international congresses, and CME (Continuing Medical Education) courses, paying special attention to:
 - Creation of logos, with and without images
 - Creation and management of graphic lines for series of events
 - Layout of texts, programs, files, invitations and printed matter of various kinds
- Creation and management of websites of both events and institutional of the company and partner associations

[23/03/2019 – 23/06/2019]

Graphic Designer

Deutsche Bank, Piazza del Calendario, 3

City: Milano | **Country:** Italy

- Design and graphic creation of automated Deutsche Bank documents
- Document automation using Adobe Acrobat Pro

[09/2017 – 12/2021]

Lifeguard

Gestisport

City: Bresso | **Country:** Italy

- Constantly monitoring the pool area to ensure the safety of swimmers
- Complying with and enforcing all pool safety rules and regulations
- Intervene quickly and effectively in emergencies, providing assistance and rescue to bathers in distress
- Perform first aid maneuvers in emergency situations
- Conduct regular equipment checks and report any malfunctions

[12/06/2016 – 07/07/2016]

Stagista Graphic Designer

STS COMMUNICATION s.r.l.

City: Bresso | **Country:** Italy

- Montaggio video con utilizzo programmi dedicati: Final Cut Pro e Adobe Premiere Pro CS6.
- Disegno grafico della copertina del CD-ROM musicale (scheda inlay)
- Progettazione manuale per la realizzazione grafica di biglietti da visita

EDUCATION AND TRAINING

Tecnico Superiore per ideazione, sviluppo e gestione di progetti di comunicazione multicanale

[2016 – 2019]

ITS Angelo Rizzoli | <https://www.itsrizzoli.it/>

Address: Via Benigno Crespi, 30, 20159, Milano, Italy | **Field(s) of study:** Information and Communication Technologies: • *Information and Communication Technologies (ICTs) not further defined* | **Final grade:** 85 | **Level in EQF:** EQF level 5

[2011 – 2017]

Diploma quinquennale in Grafica e Comunicazione: Perito Grafico

Istituto Tecnico Industriale Pavoniano Artigianelli | <http://www.istitutoart.it/>

Address: Via Benigno Crespi, 30, 20159, Milano, Italy |

LANGUAGE SKILLS

Mother tongue(s): Italian

Other language(s):

English

LISTENING C1 READING C1 WRITING C1

SPOKEN PRODUCTION C1 SPOKEN INTERACTION C1

French

LISTENING A1 READING A1 WRITING A1

SPOKEN PRODUCTION A1 SPOKEN INTERACTION A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

My Digital Skills

Padronanza del Pacchetto Office (Word Excel PowerPoint ecc) | Windows | Editing foto e video | Social Network | Adobe Indesign | Adobe Photoshop | Adobe Illustrator | HTML5 | Adobe Premiere | Posta elettronica | GoogleChrome | MacOS X | cms WordPress

DRIVING LICENCE

Motorbikes: AM

Cars: B

ALTRE COMPETENZE

Lifeguard

Achievement in the year 2016 of the International Pool Lifeguard patent issued by the Italian Swimming Federation (FIN) with validity to 31/12/2022

CERTIFICAZIONE GOOGLE

[2016 – 2017]

Eccellenze in Digitale

[07/2020 – 09/2020]

Google Digital Training

Link: <https://stefanorizzi.it/wp-content/uploads/2024/07/Google-Certificate.pdf>